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# CITY OF CRAWFORD

135 Elm Street  
CRAWFORD, NEBRASKA 69339

Water Dept: (308) 665-1300  
Fax: (308) 665-2441

## CITY COUNCIL REGULAR MEETING MINUTES

### FEBRUARY 13<sup>TH</sup>, 2019

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 13<sup>th</sup> day of February, 2019, at 5:00 o'clock p.m. The following individuals were present: Mayor Connie Shell, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Larry Olson and Council Member Ronnie Thompson. Absent: Council Member Brian Frahm.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall and by posting in three public places as shown by the Certificate of Posting available at the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Shell called the meeting to order and declared a quorum present at 5:00 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Kuhnel made a motion to approve the minutes of the January 22, 2019 regular council meeting. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

#### Board Reports:

Golf: recommend offering the Clubhouse Manager position to Michelle Haynes; approved a gift certificate donation to Ducks Unlimited for their event.

Park: will meet in March.

PonderosaVilla: 23 in nursing home; 12 in assisted-living, 2 with Medicare Part A; made \$370 in November; December was -\$19,235.

SWANN: meets next week.

NNDC: meets 2-15-19.

Chamber of Commerce: Round-up banquet is at 6:00 p.m. on 2-13-19 at the Rodeo building; can pay at the door.

Quiet/Safety Zone Update: finishing up the Notice-of-Intent; hopefully ready for approval at the next council meeting; Attorney Edmund will touch base with Larry Hankin.

Department Heads: brief report and vehicle logs were turned in.

Hospital, Rodeo, Cultural Center, CRA: no report.

Mayor Shell read the Proclamation: Problem Gambling Awareness Month March 2019.

No action was taken on the CRA Vision document. A Redevelopment Plan is needed first.

Council Member Kuhnel made a motion to approve the appointment of Jean Norman to the Community Redevelopment Authority (CRA). The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Olson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve to pay the registration fee, gas and meals for Carie Forbes to attend the NE Planning and Zoning Association meeting in Kearney March 6-8, 2019. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

No action was taken on granting \$10,000 of Keno funds to the CRA.

No action was taken on hiring Megan Spargo as a consultant for the CRA.

No action was taken on moving the land north of Crawford to the CRA.

Council Member Kuhnel made a motion to approve the bid for the used backhoe from Murphy Tractor for \$63,500 with a 24-inch bucket, and without the extended warranty. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

Rachel Johnson reported that she is looking into a diaper bank which would be located at the RSVP office by April. A diaper bank would include the storage, re-packaging and distribution of diapers. This would increase the health situation for babies and would help financially when a working parent struggles with being able to provide diapers to their daycares. Companies such as Huggies will assist after local need and support is established.

Nancy Anderson spoke on behalf of the Food Pantry in requesting use of the recently vacated office at the Clinic. They will soon be able to offer milk at no cost and would like more room for coolers. Mayor Shell reported that Chadron Community Hospital was agreeable with the office space being used by the Food Pantry.

Council Member Kuhnel made a motion to approve the use of the vacated Head Start office at Legend Buttes Health Services by the Food Pantry. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Olson. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to amend the draft of Ordinance 670 to add "and operate as the same business." The motion was seconded by Council Member Olson. The following Council Members voted AYE: Thompson, Olson and Kuhnel. Council Members voted NAY: None. Motion carried.

Consensus was that any changes established by Ordinance 670 would not be retroactive. Those who have not paid, will still need to pay what has accrued to this point. Also, an LLC or similar structure does not constitute unity of ownership with the individual's name.

Ordinance 670 to amend Ready-to-Serve language was read by title by Mayor Shell.

Council Member Kuhnel made a motion to introduce Ordinance 670 to amend the Ready-to-Serve language and waive the three readings. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Olson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to pass and publish Ordinance 670 amending the Ready-to-Serve language. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Olson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the waiver of the Ready-to-Serve charge at 129 Main for Wayne Gibbons. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Kuhnel, Thompson and Olson. Council Members voted NAY: None. Motion carried.

No action was taken on the Ready-to-Serve waiver request from Wayne and Jess Espinoza. They would first need to work on the unity of ownership.

Council Member Olson made a motion to disapprove the Ready-to-Serve waiver request from Claude Lewis. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Olson, Kuhnel and Thompson. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

Discussion of the two-year Public Transportation budget for 2019-2020 and 2020-2021 resulted in adding \$4,000 to allow for a 10% match for the possible purchase of a backup Public Transportation van during that two-year period.

Council Member Thompson made a motion to approve the two-year Public Transportation budget, with the addition of \$4,000 for a possible back-up vehicle. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Olson. Council Members voted NAY: None. Motion carried.

No action was taken on the purchase of time-clocks for the City employees.

Council Member Thompson made a motion to approve the dates to advertise for seasonal golf maintenance, clubhouse, park and cemetery and pool employees, as scheduled. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Thompson, Olson and Kuhnel. Council Members voted NAY: None. Motion carried.

Council Member Olson made a motion to accept the resignation of Anthony Staman, effective April 5, 2019. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Olson, Thompson and Kuhnel. Council Members voted NAY: None. Motion carried.

Council Member Thompson made a motion to approve advertising for street assistant with the addition of "basic mechanic skills necessary" for the next 3 weeks in the Chadron Record, Crawford Clipper and chadrad, planning to interview before March 11 and approve hire on March 12, 2019. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Thompson, Kuhnel and Olson. Council Members voted NAY: None. Motion carried.

Council Member Olson made a motion to approve the attendance of Dennis Krotz at the Aero-mod operator School March 19-20, 2019 in Manhattan, KS. The motion was seconded by Council Member Thompson. The following Council Members voted AYE: Olson, Thompson and Kuhnel. Council Members voted NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the hire of Michelle Haynes as Golf Clubhouse manager at the same wage as last year, to start March 25, 2019, with full opening on April 1<sup>st</sup>, 2019. The motion was

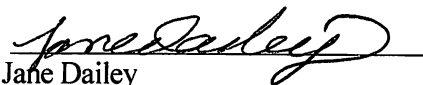
seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

Bills and claims received approval of three Council Members as indicated by their signatures.


Council Member Kuhnel made a motion to adjourn at 6:10 p.m. The motion was seconded by Council Member Olson. The following Council Members voted AYE: Kuhnel, Olson and Thompson. Council Members voted NAY: None. Motion carried.

The February 13, 2019 regular meeting of the City Council adjourned at 6:10 p.m.

Minutes by:

  
Jane Dailey  
City Clerk/Treasurer

Approved by:

  
Connie Shell  
Mayor