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# CITY OF CRAWFORD

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## CITY COUNCIL REGULAR MEETING MINUTES

### MARCH 24<sup>TH</sup>, 2015

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 24<sup>th</sup> day of March, 2015, at 6:30 o'clock p.m. The following individuals were present: Mayor David Nixon, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Karla Adams, Council Member Skip Chubb and Council Member Roy Norgard. Absent: none.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Nixon called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Chubb made a motion to approve the minutes of the March 11, 2015 special joint Council/Rural Fire Board meeting and the March 17, 2015 special council meeting, and to excuse the absence of Mayor Nixon, Council Members Kuhnel and Norgard from the March 11, 2015 special joint meeting. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Chubb, Adams, Kuhnel, and Norgard. Council Members voting NAY: None. Motion carried.

#### Board Reports:

**Golf:** several tournaments are coming up; looking into soccer-golf; recommendation of seasonal employees

**Park:** may be sandblasting shower rooms and fountain next week; Jim Prosser will check the fountain

**Ponderosa Villa:** 24 in the nursing home and 17 in assisted-living; made \$23,549.34 in February

**Hospital:** will meet Monday 30<sup>th</sup>; last month, collections were up from the previous year; \$1.2 million in accounts receivable, which is up also; will be purchasing a machine for the Crawford urology lab so tests can be processed locally

**SWANN:** bid for chipping the debris pile is \$85,500, to be done the 1<sup>st</sup> or 2<sup>nd</sup> week of April; burning the burn-pile has been delayed due to dryness, lack of manpower, sale barn activities and other concerns but it is SWANN's responsibility and they will get to it as soon as they can

**Fire:** next joint meeting will be April 8, 2015 at 7:00; Skip Chubb has a couple of contacts in Colorado on a couple of other avenues and should have info by the April 8 meeting; Nixon will contact Baker & Associates for more information on the current fire hall

**Rodeo:** will have a meeting on April 10; fundraiser April 11; financials will be coming

**NNDC:** met Friday; the 3-16-15 report from Deb Cottier was available

**Library:** Shawna Honstein is resigning from the Library Board, and the Board is recommending Peggy Sample as a new board member

Council Member Adams made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Norgard. The following Council Members voted AYE: Adams, Norgard, Kuhnel and Chubb. Council Members voting NAY: None. Motion carried.

The Sheriff's Office reported statistics for February: 490 hours worked; 70 calls including 5 animal complaints, 3 accidents, 0 traffic citations, 17 traffic warnings, 9 paper-service, 1 emergency protective services transport, 4 assist-other-agencies, 4 motorist-assists, 2 fire calls, 2 rescue calls, 4 domestic violence (not physical); there have been 7 applicants for the vacant position.

Council Member Norgard made a motion to approve the Special Designated Liquor License for Lovers Leap Investments LLC (R Bar) for April 11, 2015 at the Rodeo Building for the Old West Trails Annual Fundraiser. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Norgard, Kuhnel, Adams and Chubb. Council Members voting NAY: None. Motion carried.

Terry Rajewich of NPPD and Deb Cottier presented the Crawford Community Guide. It is a great promotional tool to attract new businesses, industry and new people to the community. Twenty-five printed copies are available. It is also available online and on the City of Crawford website. NPPD can facilitate with economic development, consulting, help Deb Cottier in her areas, strategic planning sessions, economic impact studies, trend studies, printed materials and brochures, resource identification and technical assistance.

Rachel Johnson of NCAP presented an update on the activities of the Foster Grandparent program and the RSVP program. There are 3 Foster Grandparents in Crawford, working 15-40 hours per week in the school and at the Library. RSVP volunteers assist with the blood drives, usher at the Post Playhouse, provide companionship to those with disabilities, assist at the county fair, give books away, acquire donations for the food pantry, help at the Ponderosa Villa, sort Box-tops for Education - working 6,820 hours last year for both programs. Rachel expressed appreciation for use of the building to meet, providing the opportunity for socials and meetings. It gets quite a bit of use and the programs would otherwise be quite a challenge. A Mayor's Day of Recognition for National Service will be in Gering on April 23, 4-6 pm.

Council Member Chubb made a motion to approve the Proclamation for Mayor's Day of Recognition for National Service Day, April 7, 2015. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Chubb, Adams, Kuhnel and Norgard. Council Members voting NAY: None. Motion carried.

One hundred chairs have been purchased for the Community Building with funds raised by Christ Community Church. Steve Mallery explained that this was part of the church's initiative "Love Crawford". The Mayor and Council expressed their appreciation.

Jerry Stumph opened the discussion on the disposal site for yard waste. He stated that SWANN says we can't dump our yard waste at their site anymore, in response to the State. As of April 1, Jerry will be hauling yard waste and offered alternative sites for disposal. Concerns are road access, separating grass and leaves from other yard waste, whether to ultimately burn, chip or haul the pile away or turn it into compost. Some preference was stated to see it dumped on the east side of the dump, but road access could be a problem. Council Member Norgard will talk to SWANN and try to get documentation on the State's policies and requirements of yard waste disposal. Mayor Nixon told Jerry to go ahead and dump on the existing pile for now. Approval of a site will be added to the agenda for the next regular meeting.

As Golf Clubhouse manager, Randy James identified needs to address such as developing a capital improvement plan, risks and liabilities, job descriptions, internal controls, marketing plan, pricing and a security camera system.

Council Member Kuhnel made a motion to approve the Crawford Volunteer Fire Department applications from Quinn Johnson, Scott Norgard, Charles Anderson and Cameron Cuttlers. The motion was seconded by Council Member Chubb. The following Council Members voted AYE: Kuhnel, Chubb and Adams. Council Members voting NAY: None. ABSTAIN: Norgard. Motion carried.

Council Member Kuhnel made a motion to approve Gerry Oleson, Dale Stephens, George Mohler, Denee Limbach, Elizabeth Miller and Wendy Connell as seasonal golf employees, as recommended. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams, Chubb and Norgard. Council Members voting NAY: None. Motion carried.

Council Member Norgard made a motion to approve the Proclamation for Nebraska Public Transit Week as April 6-10, 2015. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Norgard, Kuhnel, Adams and Chubb. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve Resolution 2015-06 to apply for federal funds for Crawford Public Transportation 2015-2016. The motion was seconded by Council Member Chubb. The following Council Members voted AYE: Kuhnel, Chubb, Adams and Norgard. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve sending Tabbott Sauder to waste water certification training and testing. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams, Chubb and Norgard. Council Members voting NAY: None. Motion carried.

The ads in the Post Playhouse Program for the City of Crawford, Pool and Legend Buttes Golf Course was tabled until the next meeting.

Council Member Chubb made a motion to approve the cemetery deed for Larry Rittenhouse. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Chubb, Kuhnel, Adams and Norgard. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the cemetery deed for Pat Britton. The motion was seconded by Council Member Norgard. The following Council Members voted AYE: Kuhnel, Norgard, Adams and Chubb. Council Members voting NAY: None. Motion carried.

Bills and claims received approval of three Council Members as indicated by their signatures.

Kevin Larsen of KCSR has taken a position in Pier, South Dakota.

The Golf Board will review the golf budget on April 16.

Council Member Adams made a motion to adjourn at 7:55 p.m. The motion was seconded by Council Member Chubb. The following Council Members voted AYE: Adams, Chubb, Kuhnel and Norgard. Council Members voting NAY: None. Motion carried.

The March 24, 2015 regular meeting of the City Council adjourned at 7:55 p.m.

Minutes by: \_\_\_\_\_  
Jane Dailey  
City Clerk/Treasurer

Approved by: \_\_\_\_\_  
David Nixon  
Mayor