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**CITY COUNCIL SPECIAL TRAINING WORKSHOP MINUTES**  
**FEBRUARY 5, 2015**

Members of the City Council of the City of Crawford, Nebraska, met in a special workshop training session in the Crawford Community Building, 1005 First Street, Crawford, Nebraska on the 5<sup>th</sup> day of February, 2015, at 5:30 o'clock p.m. The following individuals were present: Mayor David Nixon, Council Member Ed Kuhnel, Council Member Karla Adams, Council Member Skip Chubb and Council Member Roy Norgard. Absent: Attorney Adam Edmund.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Notice of the meeting was also given in advance thereof by posting at three locations: City Hall, D & S Market and the US Post Office, as certified and filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Library staff Jo Fisher and Cleone Hoyda, and some of the Library Board members were also present.

Dennis Carroll, Marty Ostransky and Tim Renken from Midwest Assistance Program presented information on the following topics:

- The Midwest Assistance Program
- Board (Council) Responsibilities
- Creating an Owner's Manual
- Accurate Financial Reporting
- Adjusting Rates
- Hiring an Engineer
- Conducting Legal Meetings
- Planning for the Future

No actions or decisions were made by the Crawford City Council.

The February 5, 2015 special training workshop ended at 8:00 p.m.

Minutes by: \_\_\_\_\_  
Jane Dailey  
City Clerk/Treasurer

Approved by: \_\_\_\_\_  
David Nixon  
Mayor