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CITY OF CRAWFORD
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CITY COUNCIL REGULAR MEETING MINUTES

MARCH 11TH, 2014

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 11th day of March, 2014, at 6:30 o'clock p.m. The following individuals were present: Mayor Terrence Haugen, Attorney Adam Edmund, Council Member Dave Kennedy, Member Ed Kuhnel and Council Member Karla Adams. Absent: none.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Haugen called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Kennedy made a motion to approve the minutes of the February 25, 2014 regular council meeting and the March 3, 2014 special council meeting. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams and Kuhnel. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel asked if the reason for voting NAY could be included in the minutes. Denis Lyons stated that he thought it was imperative that the reasons be included in the minutes. Attorney Edmund advised that it is not statutorily required but could be a policy directed by the council. Mayor Haugen said it would be taken under advisement, not having been an agenda item at this meeting.

Board Reports:

Golf: had a meeting on 2-27-13; discussed some upcoming events, including wedding receptions and April 26th prom; seasonal help and membership ads; limited open hours March 19 – 31; full hours starting April 1; discussed issues related to bringing fried finger foods back; had an executive session; recent inventory of liquor done by Council Member Adams, Council Member Kennedy and City Clerk Dailey resulted in no big discrepancies.

Park: is requesting advertising for seasonal employees; Council Member Kennedy read the minutes from the Park Board meeting held on 3-4-14.

SWANN: no meeting

Ponderosa Villa: will meet next Monday

Hospital: will meet the Monday after next

Fire: met last Thursday; general membership meeting; two people have applied; reports were presented at their meeting

Rodeo: there will be a fundraiser on 4-12-14 at Rodeo Building with prime rib

The Sheriff's Office gave their monthly report: 111 calls in February, including 3 misdemeanors, 2 arrest warrants, 2 animal complaints, 3 vehicle accidents, 2 traffic citations, 10 traffic warnings, 2 paper services, assisted other agencies twice, 2 motorist-assists, helped with fire/rescue calls, 1 party disturbance, 3 domestics, 79 others (school traffic, river-level checks, suspicious circumstances, etc.); not having done an exact breakdown but based on past history, he estimates that 1/5 of those calls were in county areas and the rest in the city of Crawford; Deputy Swickard also turned in a key that they couldn't identify, labeled as "trap padlock".

Deputy Austin Smith presented information on the Explorers Program. Three youth that have applied to be members were in attendance: Tigges, Roumpf and Anderson. The program is a Learning for Life program and is affiliated with the Boy Scouts – which provides insurance coverage. This will be for youth seriously interested into going into the law enforcement field. They may also do some work with fire and rescue. The youth have taken advanced CPR and First Aid training; but this local program will be primarily for those interested in law enforcement as a career. Regulations, restrictions, and policies are in the 30-page by-laws of Learning for Life and will be adhered to. There are 6 youth actively signed up. There will be ride-alongs for youth at least 16 years of age and the ride-alongs are also regulated by the by-laws. The youth's parents also sign permission forms. Other issues: school grades must be kept up; they will not accompany on "hot" calls; there are strict regulations on how they can dress (cannot look like official law enforcement personnel) and regulations on what they can and cannot carry on their person (no firearms, weapons, etc.). Expenses for the program are being covered by using donations, equipment and clothing already on-hand, and a grant.

Council Member Adams made a motion to approve the Explorers Program with the Dawes County Sheriff's Office. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy and Kuhnel. Council Members voting NAY: None. Motion carried.

There is a handout available at City Hall from Crawford Helping Hands Inc.

Council Member Kuhnel made a motion to approve advertising for seasonal park employees and pool lifeguards. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Kuhnel, Kennedy and Adams. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the building permit for John Limbach for a concrete parking pad and sidewalks at 715 2nd Street. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to table the decision to approve the permit to move and erect buildings by Gene von Forell at 610 Annin Street. Some discussion followed that we have not amended the language to allow for accessory buildings without a residence. The idea of re-zoning the area to Industrial was also mentioned. Dave Kennedy read the Planning Commission's minutes regarding this application. Council Member Kennedy withdrew his motion to table.

No action was taken on the permit to move and erect buildings by Gene von Forell at 610 Annin Street.

Council Member Adams made a motion to approve setting the Council conditional use hearing for April 8, 2014 for a home occupation for daycare at 318 Linn for Shauna Gortsema. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy and Kuhnel. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the Post Playhouse summer ads for the Legend Buttes Golf Course (with 2014 date change). The motion was seconded by Council Member Kennedy. The

following Council Members voted AYE: Adams, Kennedy and Kuhnel. Council Members voting NAY: None. Motion carried.

No action was taken on the City Pool ad at this time (pending information on hours, fees, etc.)

Council Member Kennedy made a motion to approve \$100 of Keno funds to the MORP fund. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Adams. Council Members voting NAY: Kuhnel. Motion carried.

Council Member Adams made a motion to approve the hire of Denee Limbach as Golf Clubhouse manager as of 3-12-14, with a bi-weekly salary of \$943.08. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the opening of Legend Buttes Golf Course on March 19, 2014. The motion was seconded by Council Member Adams. Dawson Moody clarified the hours from March 19 – 31 as 4 pm – close, and closed Sundays and Mondays with some variability for weather and full hours to start April 1, 2014. The following Council Members voted AYE: Kennedy, Adams and Kuhnel. Council Members voting NAY: None. Motion carried.

Discussion was held on the fixing of Oak and Beech Streets, Fifth Street and the road going to the new sewer plant. Troy and Martha Quay, and Larry Olson offered comments on the poor conditions near their residences. Suggestions consisted of tearing out the asphalt, more maintenance with the blade and water-erosion bars. Mayor Haugen asked them to write up their requests and give it to City Hall and the city can come up with some costs on it. Council Member Kennedy suggested including the City Engineer for cost estimates, etc. Other suggestions were to include the county and County Commissioner Web Johnson. Martha Quay agreed to write up something on the 5th Street and Beech Street areas.

Vicki Overton asked the council what their intention or agenda is with the golf board, is the Mayor going to approve all tournaments, and if they are going to disband the golf board. Adam answered that he knows nothing of disbanding, that by appointment there are two open seats on the board right now. To disband the golf board, the Ordinance would have to be repealed. The Ordinance is in place as is the appointment process and there's two open seats. Mayor Haugen reminded her that the Mayor can't do anything without the consent of the council and all Ordinances have to be followed. Zane Limbach asked if there is any *intention* to disband the board. And again, the Mayor answered that there is no intention of doing that, that he's aware of.

Vicki Overton stated that at the 2-27-14 golf board meeting, Denee stated that she had to do a total inventory audit. Vicki stated that a liquor inventory wasn't necessary because Jane Dailey and she just did one in December. Vicki Overton claims that Jane Dailey then stated that there was liquor missing in the bottom cabinet so it will have to be done again. Vicki said that on Monday 3rd, she called Mayor Haugen and asked him to go to the Clubhouse with her tomorrow to check on the missing liquor. Vicki stated that the Mayor called Vicki on Tuesday and told her that he didn't think that it was necessary for Vicki and him to go to the Clubhouse. On Tuesday morning, Vicki stated that she asked Ginger for a copy of the audit done in December, that Ginger didn't know where it was, took her number and would call her back. Vicki stated that she had not heard back by 3 pm, so she went to City Hall, asked Ginger if she'd forgotten about her. Vicki claimed that Ginger said no and informed her that Jane was in a meeting in her office, went back to check and then Vicki was called into Jane's office. Vicki stated that Mayor Haugen was also there. Vicki said that she asked Jane for the inventory report. Vicki claims that Jane then said if you're going to do an inventory, do it and we'll compare them. Vicki stated that she said she wasn't going to do an audit, she was just going to see what was there because you said there was missing liquor. Vicki claims that Jane denied having said that, but Vicki insisted that Jane did say that when Denee was talking about audits. Vicki stated that Jane

said, no she didn't, she said there were missing *invoices*. Vicki still insisted that Jane said missing liquor. Vicki stated that she asked again for the report and then Jane came up with a few more reasons why she wasn't going to give the inventory report to her. Vicki stated that she then asked Jane if she was refusing to give her the inventory and that Jane said yes. Vicki stated that she then said really, thank you and left. Vicki claims that at no time did she say she was going to do an audit of the liquor; she wanted to see it and see what was missing in that lower cabinet. Vicki stated that her question was to the Mayor: when you were sitting right there, why would you allow your city clerk to refuse to give a golf board member a public record? Mayor Haugen said he wanted to back up a little and said that he'd called Vicki (Tuesday morning) and said he didn't know anything about the liquor or what goes on out there with the liquor, so there was no reason for him to go. He had asked Vicki (Monday night) why don't you have Jane go out there with you. He was not at the golf board meeting and he had no minutes of it. Vicki restated her question as to why he let Jane refuse to give her the report. Attorney Edmund clarified that as a final product, the final inventory would be a public record and Jane would have four days to respond. Vicki stated she wasn't told that, just that she was refusing to give it to her. She said she wasn't going to do an audit or count bottles but just look at what bottles were there and compare it to the record. Mayor Haugen admitted that he was studying something else while in the office, the conversation was going on between Vicki and Jane, and Jane knows a lot more about public record laws than he does.

Jane Dailey asked to respond. She stated that she never said any bottles were missing, but said there would be a beginning-of-the-year inventory done of course. Jane stated that Vicki greatly protested. Jane didn't want to get into "he-said, she-said", but Vicki in fact did say that she had someone else out there to go with her and count. Vicki then denied having said that. Jane said she didn't record that one (office meeting). Vicki asked if Jane had recorded the golf meeting. Jane replied yes, she did. At which time Jane asked Denee that since she was present during the public part of that meeting, did Denee remember Jane saying bottles were missing. Denee stated that she did not hear Jane say bottles of liquor were missing. Jane stated that when Vicki had protested (at doing an inventory), she only said that she had gone out there and found the office door wide open. Vicki then stated that she just did not appreciate being refused the report. Jane stated she wanted to confer with the attorney because she had heard that Vicki didn't want Jane involved out there with her; she had also heard that Vicki said Jane said we could not volunteer to clean up the Clubhouse, when in fact Jane was the one that asked if they don't do that; then Vicki comes in wanting the inventory. Jane said she offered to give her the product side of the inventory. Jane stated: that you don't want us out there with you, but you want the numbers, seemed odd. I didn't expect it and I decided to use my four-day time to research and look into it. The next day Council Member Kuhnel came in to get the inventory. Jane said that she weighed the public record request that could wait a couple of days against feeling uncomfortable about something that involves city property/inventory/asset out there - until she felt comfortable about what was going on. Jane asked why would she say liquor was missing - she hadn't even done a follow-up inventory since the December one - that doesn't make sense. Attorney Edmund said that an ending-season and beginning-season inventory was good business and it would make sense for Denee, Jane and a board member to be involved. Other discussion addressed that it should be done before the seasonal employment is done; it is a city liquor license and the golf's own bylaws say inventory should be done monthly; the board should discuss it, and the city should discuss what they need; the city will write the checks for the beer and liquor; liquor distributors will do 30-day billing; the city will run a check out for beer deliveries; the city has 3 people that can sign checks; Adam stated that we need communication to work through any bumps in this transition; liquor deliveries are scheduled ahead of time; security was mentioned and the issue of keys to the Clubhouse - ideas to re-key them and every one issued a numbered key is checked out to them; keys that can't be duplicated; Zane Limbach suggested that you can use a fob with an electronic system and each fob has a number and you can cancel that number out of the system if it is lost, etc.; the only people probably needing keys would be Denee and Tucker and City Hall.

A security camera system was mentioned. Elmer Willson offered to pay for it. He also commented on how little money is made on food and liquor.

Mayor Haugen also announced that Gene Anderson, who works for the water/sewer department, has received his Class 2 Operator License for sewer, now fully certified for our sewer system.

A question was asked on the sewer property purchased from Moore for the lagoon system. Mayor Haugen replied that the money from it will come back to the city and is in litigation.

Council Member Kennedy made a motion to adjourn at 8:04 p.m. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams and Kuhnel. Council Members voting NAY: None. Motion carried.

The March 11, 2014 regular meeting of the City Council adjourned at 8:04 p.m.

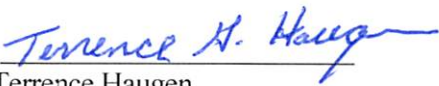
Bills and claims received approval of three Council Members as indicated by their signatures.

BILLS AND CLAIMS 3/12/2014 - 3/17/2014

ARROWHEAD DISTRIBUTING	RESALE BEER	\$209.90
BIG HORN AUTO	SU	\$7.59
CINDY DRINKWALTER	CELL PHONE REIMB	\$35.00
CITY OF CRAWFORD	TRASH COLLECTION	\$111.05
CRAWFORD CLIPPER	ADS/PUBS	\$224.52
DAWES CO TREASURER	LAW ENF SERVICES	\$17,572.50
DIETRICH DISTRIBUTING	BEER RESALE	\$99.00
ENVIRO SERVICE	LAB FEES	\$78.00
FOLLETT SOFTWARE	SOFTWARE SERVICE/SUPPORT	\$141.67
FRED A LOCKWOOD & CO.	2013 AUDIT	\$10,107.41
FYR-TEK	FIRE SU	\$9,200.56
GUIDEPOSTS	BKS	\$35.48
HAWKINS	SU	\$25.00
IDEAL LINEN	SU	\$62.30
INGRAM LIBRARY	SU	\$45.45
JERRY STUMPH	TRASH COLLECTION	\$5,290.53
JOHN DEERE	LOADER PMT	\$1,402.87
KREIDER INS	INSURANCE	\$129.20
MIKE KESSELRING	CONTRACT SERVICES	\$1,768.00
MOBIUS	PHONE SERVICE	\$247.24
NE DEPT OF REV	SALES TAX FEB GOLF	\$23.55
NE DEPT OF REV	SALES TAX FEB W/WW	\$2,374.90
NE PANHANDLE GOLF ASSOC.	2014 DUES	\$100.00
NE TOTAL OFFICE	SU	\$14.29
NPPD	UTILITY	\$7,427.01
PETSKA FUR & GLOVES	FIRE SU	\$405.00
PETTY CASH	GOLF	\$650.00
PROTEX CENTRAL, INC	SE	\$217.74
RAPID CITY JOURNAL	ADS	\$263.44
REGINA RANKIN DVM	ANIMAL SHELTER	\$250.00
SKAVDAHL, EDMUND & STECHER	LEGAL FEES	\$1,812.72
STAR-HERALD	ADS	\$29.38
SUPER 8 HASTINGS	LODGING WW SCHOOL/TEST	\$266.56
SWANN	LANDFILL	\$6,897.48
TUCKER KNODE	CELL PHONE REIMB	\$35.00

US POSTMASTER	ENV	\$281.85
VIAERO WIRELESS	CELL PHONE	\$595.58
VIRGINIA FLEMING	NORTON LICENSE-REIMB	\$96.29
WESTCO	FUEL	\$2,799.02
TOTAL		\$71,333.08

Minutes by: 
Jane Dailey
City Clerk/Treasurer

Approved by: 
Terrence Haugen
Mayor