

CITY CLERK  
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# CITY OF CRAWFORD

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## CITY COUNCIL REGULAR MEETING MINUTES

### JANUARY 14<sup>TH</sup>, 2014

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 14<sup>th</sup> day of January, 2014, at 6:30 o'clock p.m. The following individuals were present: Attorney Adam Edmund, Council Member Dave Kennedy, Member Ed Kuhnel and Council Member Karla Adams. Absent: Mayor Terrence Haugen.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Council President Kennedy called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Adams made a motion to approve the minutes of the December 10, 2013 regular council meeting and the December 18, 2013 special council meeting. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Board Reports: Ponderosa Villa: met last Monday; are undergoing an audit; they are full and have 14 on the waiting list; Hospital: Chadron is undergoing an audit; their employee insurance policy may be undergoing some changes; Legend Buttes Clinic is looking into utility costs and usage; they appreciate all of the city's help with snow and debris removal; SWANN: board meeting will be Thursday; Golf, Park Fire, Rodeo: no report.

The Sheriff's Office reported no DUI arrests on New Year's Eve. They responded to 79 calls to service in December, including 5 misdemeanors, 7 animal complaints, 9 accidents, 1 traffic citation, 18 traffic warnings, 10 motorist assists, 1 fire call, 6 rescue calls, 2 party disturbances and the remaining were uncategorized calls.

Council Member Adams made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve a monthly allocation of money to the savings account for upcoming Wastewater Treatment Plant bond payments. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

City Clerk Dailey provided the Quarterly Report on Delinquent Utility Accounts.

Dale Rising presented a plan and desire to bring Senior Pro Rodeo activities to Crawford and asked about the possibility of assistance from Keno funds.

Jerry Stumph discussed the distribution of the late penalty of \$20 on late utility payments, possibly dividing the late fee by water, sewer, garbage and SWANN. Ginger Fleming explained that SWANN gets paid before collections, at the beginning of the month, and the same arrangement could be made for Jerry Stumph so he would not have to wait for the City to collect the payments to forward the money owed to him. No action was taken, pending more discussion.

Jerry Stumph also asked about applying for a grant in the future for new green dumpsters.

The Conditional Use hearing for Jolene Konruff – Block 9, Lot 22, Original Town, 106 Elm - opened at 7:17 p.m. A neighbor to the property, Babe Richardson, had to leave early, but had spoken in favor of the floral business at 106 Elm. Jolene Konruff gave a brief description of her intended floral business.

Council Member Kuhnel made a motion to approve advertising for a full-time water and wastewater operator. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the agreement for services between the City of Crawford and Mike Kesselring. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the purchase of media for \$4,200 and generator testing and training for \$1,000. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

No action was taken on the proposal from Utility Service Co. Inc.

Council Member Adams made a motion to approve the Grade 2 Wastewater Training and Certification for Gene Anderson February 3-6, 2014. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kennedy asked for any further comments on the Conditional Use Hearing for Jolene Konruff. Council Member Adams asked if the neighbors had been contacted. Jolene answered that City Clerk Dailey had sent letters to everyone within 300 feet of the property. Dailey confirmed that no complaints had been received.

The Conditional Use hearing for Jolene Konruff – Block 9, Lot 22, Original Town, 106 Elm closed at 7:23 p.m.

Council Member Adams made a motion to approve the Conditional Use of a home occupation floral business for Jolene Konruff – Block 9, Lot 22, Original Town, 106 Elm. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the building permit for a sign for the floral business of Jolene Konruff – Block 9, Lot 22, Original Town, 106 Elm. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the Memorandum of Understanding with Legend Buttes Health Services. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Kennedy. Council Members voting NAY: None. Motion carried.

Mr. Jack Hunter had requested to be on the agenda but could not be present at tonight's meeting.

Suggestions on changing the proposed draft of the Substance Abuse Policy for Crawford Public Transportation consisted of striking the Second Chance paragraphs and extending the hours prohibiting drinking before duty from 4 hours to eight hours.

Council Member Adams made a motion to approve the Substance Abuse Policy for Crawford Public Transportation with the aforementioned changes. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve Clerk School for Jane Dailey March 24 – 28, 2014. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the purchase of a Scan Snap. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the Proclamation of January as National Radon Action Month. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the cemetery deed for Darlene Neidert. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

Bills and claims received approval of three Council Members as indicated by their signatures.

**BILLS AND CLAIMS 12/19/2013 - 01/14/2014**

ACTION COMMUNICATIONS	FIRE SE/SU	\$1,150.00
AFLAC	HEALTH INS	\$792.38
BAKER & ASSOCIATES	SEWER PLANT FEES	\$12,729.08
BLUE CROSS BLUE SHIELD	HEALTH BENEFIT	\$1,572.72
CAPITAL GUARDIAN TRUST	PENSION	\$891.52
CENTER POINT LARGE PRINT	BOOKS	\$24.02
CENTURY LINK	PHONES	\$229.43
CHRIS HAMAKER	REFUND	\$18.52
CINDY DRINKWALTER	CELL PHONE REIMB	\$35.00
CITY OF CRAWFORD	TRASH COLLECTION	\$111.05
COMMUNITY FIRST NATIONAL BANK	AIR PACKS-FIRE	\$16,434.87
CRAWFORD CLIPPER	PUBLICATIONS	\$224.36
CRAWFORD PHARMACY	ADULT CHEW ASPIRIN-RESCUE	\$4.90
EFTPS	FED/FICA TAX	\$4,941.28
ENVIRO SERVICE	LAB FEES	\$30.00
FRED A LOCKWOOD & CO.	2 YEARS GOLF AUDIT	\$16,346.63
FYR-TEK	FIRE SU	\$85.80
GOFF CONSTRUCTION	REPLACE STORM DRAIN	\$2,452.00

GUIDEPOSTS	COVER STORY	\$35.48
HACH	SUPPLIES	\$337.37
HAWKINS	SUPPLIES	\$15.00
HDR ENGINEERING	WASTEWATER TRAINING-ANDERSON	\$250.00
HENKENS EQUIPMENT	SUPPLIES	\$79.46
HERREN BROS TRUE VALUE	SUPPLIES	\$1,643.24
HYDRO CONSTRUCTION	SEWER PLANT CONSTRUCTION	\$168,907.91
IDEAL LINEN	SUPPLIES	\$70.86
INGRAM LIBRARY SERVICES	NEW BOOKS	\$235.03
J.P. COOK CO.	OFFICE SUPPLIES	\$115.83
JANE DAILEY	MILEAGE REIMB NEMA MTG	\$28.25
MITCHELL'S UPHOLSTERY	JACKETS & EMBROIDERY- FIRE	\$569.41
MOBIUS	PHONE/INTERNET	\$315.95
NE DEPT OF REVENUE	STATE PAYROLL TAXES	\$494.73
NE DEQ	GRADE 2 SEWER TEST-ANDERSON	\$150.00
NE TOTAL OFFICE	OFFICE SUPPLIES	\$35.11
NPPD	ELECTRIC	\$4,827.88
NW RURAL PPD	RURAL ELECTRIC	\$219.76
PETERSEN DRUG	COMP DISC X2- FIRE	\$49.98
PETTY CASH	SUPPLIES/POSTAGE	\$150.61
PINE RIDGE SERVICE CENTER	SE/SU	\$269.23
POWER HOUSE	FILTERS/BLADES	\$163.88
REGINA RANKIN DVM	ANIMAL SHELTER	\$250.00
SECURITY FIRST BANK	SAFETY DEP BOX	\$26.00
SKAVDAHL, EDMUND & STECHER	LEGAL SERVICES	\$1,725.53
STATE FIRE MARSHAL OFFICE	OCCUPANCY LICENSE-CLUBHOUSE	\$75.00
STOLLDORF ELECTRIC	STORM REPAIR/HATCHERY BLDG	\$329.38
SWANN	LANDFILL	\$6,937.86
TTG ENTERPRISES	REPAIRS WATER PLANT	\$275.00
TUCKER KNODE	CELL PHONE REIMB	\$35.00
US POSTMASTER	POSTAGE UTILITY BILLS	\$141.06
WESTCO	FUEL	\$2,494.76
NET PAYCHECKS	12/24/2013 AND 01/07/2014	\$17,351.40
<b>TOTAL</b>		<b>\$266,679.52</b>

Council Member Adams made a motion to adjourn at 7:37 p.m. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Kennedy. Council Members voting NAY: None. Motion carried.

The January 14, 2014 regular meeting of the City Council adjourned at 7:37 p.m.

Minutes by: \_\_\_\_\_

Jane Dailey  
City Clerk/Treasurer

Approved by: \_\_\_\_\_

Terrence Haugen  
Mayor