

**CITY OF CRAWFORD**  
135 Elm Street  
**CITY COUNCIL SPECIAL MEETING MINUTES**  
CRAWFORD, NEBRASKA 68839

**JUNE 28<sup>TH</sup>, 2013**

Members of the City Council of the City of Crawford, Nebraska, met in special session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 28<sup>th</sup> day June, 2013, at 6:30 o'clock p.m. The following individuals were present: Mayor Terrence Haugen, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Karla Adams and Council Member Forrest Peterson. Absent: Council Member Dave Kennedy.

Notice of the meeting was given in advance thereof by posting at three locations, City Hall, Absalon Food Center and the US Post Office as shown by the certification of posting filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Terrence Haugen called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Adams made a motion to approve minutes of the June 11, 2013 regular council meeting. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Adams, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

Board Reports:

**Golf:** no meeting

**Park:** no report

**Ponderosa Villa:** Council Liaison Adams reported that the board met on June 27<sup>th</sup>; there are 21 in the nursing facility and 15 in assisted living; discussion is taking place on new flooring in the hall; they will be providing City Hall with their budget; Medicaid payments are up \$3 per patient, but Medicare payments are down \$1; overtime was approved for exterior painting

**Hospital:** Council Member Adams reported that they have received their 20<sup>th</sup> consecutive clean audit; financial information; 2 awards have been received: one for Most Wired and one for Quality Control; an intoxicated driver had an accident while delivering a patient to the emergency entrance; a BBQ will be held in July for the 3<sup>rd</sup> anniversary; negotiations continue with the doctors; a 2013 truck with a snow scoop was purchased; there has been a change in the dialysis nursing staff

**SWANN:** no report

**Fire:** no report

**Rodeo:** no report

Council Member Adams made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

City Clerk Dailey presented the Quarterly Delinquent Report for city utilities, currently \$1,547.27.

Council Member Kuhnel made a motion to approve the application from the Frontier Bar to extend the hours of sale of on-sale alcoholic liquor to 2:00 a.m. on July 2, 3 and 4. The motion was seconded by Council

Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the Memorandum of Understanding between the City of Crawford and Northwest Community Action Partnership (NCAP)/Retired Senior and Volunteer Program (RSVP). The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the In-Kind donation statement for NCAP Senior Volunteer Services, with the amendment of the office space address “as available by the City” and a total value amount “not to exceed” (the same amount as last year.) The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kuhnel, Peterson and Adams. Council Members voting NAY: None. Motion carried.

No action was taken on the curb and gutter project.

Council Member Adams made a motion to approve Resolution 2013-12 to set the hearing for a new Liquor License for The Other Corporation Inc. DBA The Other Bar and Grill for 6:30 p.m. at the July 23, 2013 council meeting. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Discussion was held on the possible installation of a Verizon communication tower on the current water plant site. As proposed, it would be a 250’ tower with a red light located on the southeast corner of the property. It would be an area of approximately 80’ x 80’, fenced off with a chain-link fence and topped with three strands of barbed wire. Verizon assures it will not interfere with the fire communication tower already in place. They are federally licensed. The lease would generate approximately \$600/month revenue for the City. The City Clerk will ask the Department of Environmental Quality and grant sponsors if they have any objections. The next step will be for Verizon to conduct a survey of the land. Because of all of the federal regulations that must be met, installation would not be expected to occur at least until the spring of 2014. A Verizon representative will be invited to the next council meeting.

Council Member Kuhnel made a motion to approve the Americans with Disabilities Plan. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the Title VI Nondiscrimination Agreement. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kuhnel, Peterson and Adams. Council Members voting NAY: None. Motion carried.

No action was taken on the Limited English Proficiency (LEP) Plan.

It was determined that no action needed to be taken to approve the city government to be part of the Grand Marshal in the July 4, 2013 parade.

Council Member Adams made a motion to approve the Keno request by Jeff Kennedy for approximately \$400 to purchase insurance for the Tractor Pull to be held on July 4, 2013. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Adams, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

No action was taken on city sponsorship of the Tractor Pull to be held on July 4, 2013.

City Clerk Dailey introduced and read the first reading of Ordinance 630 for a sewer rate increase.

Council Member Kuhnel made a motion to approve the lease proposal of 248 Main Street (formerly State Farm Insurance) to Amanda Vogl, to commence July 1, 2013 with the option of an additional \$25 for a percentage of utilities. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the hearings for the zoning change from residential to commercial for Block 17-Lot 7,8,9-Paddocks Addition, Block 17 W ½ Lots 5 & 6 Paddocks Addition, and Block 17-Lot E ½ 5 & 6-Paddocks Addition for August 6, 2013 for the Planning Commission and August 13, 2013 for the City Council. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Adams, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the use of the Public Transportation Bus for Safe-Ride Services on July 4, 2013, charged at a rate of \$2.00 per boarding, limited to within a one-mile radius of the city limits and to abide by the hours as listed on the flier. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to amend Resolution 2013-13 to include a time frame of 6:00 am to 6:00 pm Monday-Friday. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Peterson made a motion to approve Resolution 2013-13, as amended, to include a time frame of 6:00 am to 6:00 pm Monday-Friday. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Peterson, Adams and Kuhnel. Council Members voting NAY: None. Motion carried.

Discussion was held on clarification of the definition of “resident” and “non-resident” regarding purchases of cemetery deeds.

Council Member Kuhnel made a motion to approve the cemetery deed for Bessie Ward. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the public comment policy as proposed. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

The Executive Session for Personnel Matters regarding Brian Grove was not held.

There were no public comments.

The Sheriff’s Office reported that they are making preparations for July 4, 2013 activities.

Since the June 11, 2013 regular council meeting, the following bills and claims received approval of three Council Members as indicated by their signatures.

## **BILLS AND CLAIMS 6/11/13 – 6/28/13**

ABSALON FOOD CTR	SU	\$6.11
CAPITAL GUARDIAN	PENSION	\$770.40
CHADRON COMM HOSP	SEWER HEPATITIS IMMUN	\$122.90
CINDY DRINKWALTER	CELL PHONE REIMB	\$35.00
CITY OF CRAWFORD	UTILITY DEP APPLIED	\$237.25
CHAMBER OF COMMERCE	JULY 4 ACTIVITIES-KENO FUNDS	\$3,500.00
CRAWFORD CLIPPER	PUBS	\$826.55
DAWES CO TREASURER	LAW ENF	\$17,975.83
ENVIRO SERVICE	SE	\$30.00
GRIMMS PUMP	TRASH PUMP	\$1,186.02
HARRIS SALES	RESALE FOODS	\$139.79
HAWKINS INC	SU	\$15.00
HERITAGE SEED	HERBICIDE	\$169.70
IDEAL LINEN	SU	\$119.76
INGRAM LIBRARY	SU	\$167.19
JERRY STUMPH	TRASH	\$5,146.19
JOHN DEERE CREDIT	LOADER PMT	\$1,402.67
MOBIUS	PHONE/INTERNET	\$266.06
NE LIQUOR CONTROL	WOMEN'S RODEO 7-20,21	\$80.00
NE PUBLIC HEALTH LAB	SE	\$247.00
NE TOTAL OFFICE	SE / SU	\$216.27
NPPD	UTILITY	\$6,384.65
NW PIPE SD	SU	\$502.84
NW PIPE NE	SU	\$125.20
NW RURAL POWER	UTILITY	\$55.12
PATRONES LANDSCAPING	SPRINKLER SE	\$45.00
PETTY CASH	CASH DRAWER/SU	\$125.64
PINE RIDGE SERV CNTR	A/C	\$334.52
CENTURY LINK	PHONE/INTERNET	\$632.18
RUSHMORE COMM	INSTALL RADIIO NEW VEHICLE -FIRE	\$435.00
SCHWAN'S DELIVERY	RESALE PRODUCTS	\$133.78
SECURITY FIRST	INTERIM LOAN INTEREST	\$3,227.12
SKAVDAHL & EDMUND	LEGAL FEES	\$1,631.02
SOURCE GAS	UTILITY	\$2,190.34
SWANN	LANDFILL	\$7,102.83
VIAERO	CELL PHONE	\$485.26
WESTCO	FUEL	\$2,618.81
EFTPS	FED/FICA TAX	\$5,295.87
NE DEPT OF REVENUE	STATE PAYROLL TAX	\$1,055.41
NE DEPT OF REVENUE	SALES TAX WATER/SEWER	\$2,070.78
GUIDEPOSTS	SU	\$53.22
CASH-WA	RESALE FOODS	\$2,149.02
RAPID CITY JOURNAL	ADS	\$123.75
FYR-TEK	WINDER,TOOL,HOSE,NOZZLES, SU	\$17,632.06
BLUE CROSS	HEALTH BENEFIT	\$1,837.76
NE GOLF ASSOC	DUES	\$270.00
HD WATERWORKS	SU	\$1,430.73
ACTION COMM	FIRE SU	\$7,108.10

METAL PRODUCTS	SU	\$121.37
SARGENT DRILLING	PUMP REPAIR	\$525.00
CENTER POINT	SU	\$70.11
FRANCIS ANDERS	ANIMAL SHELTER	\$250.00
BAUERKEMPERS INC.	SU	\$101.76
TUCKER KNODE	CELL PHONE REIMB-9 MTHS	\$315.00
BIRDIE-BERT PRINTING	SU	\$456.00
JEFF KENNEDY	TRUCK MAINTENANCE	\$630.38
MICHAEL TODD & CO	SU	\$1,081.75
R & R PRODUCTS	SU	\$224.09
LIFEGUARD STORE	SU	\$50.50
JP MORGAN CHASE	COMB FAC BOND INTEREST	\$1,256.25
BIG HORN AUTO	SU	\$210.21
TERRENCE HAUGEN	MILEAGE REIMB MOWER REPAIR	\$162.72
HANSEN WALKER MOWER	MOWER REPAIR	\$2,519.05
MANNA SYSTEMS	SE	\$450.00
PEPSI	RESALE PRODUCTS	\$928.15
KURTZER'S LLC	SU	\$72.84
BAKER & ASSOCIATES	WWTP ENG FEES	\$48,300.00
DEARBORN NATIONAL	LIFE INS	\$399.00
PANHANDLE CLERK ASSOC	DUES	\$10.00
POWER HOUSE	SU	\$125.74
PETERSEN DRUG	SU	\$268.27
STOTZ EQUIPMENT	SU	\$787.29
ALL STATES AG PARTS	SU	\$150.00
MUNICIPAL SUPPLY	SU	\$119.79
POLARIS OF CHADRON	DUAL LED/RIGID D2 DRIVIN	\$1,179.95
CALLAWAY	SU	\$600.00
FIRST COMP	POST AUDIT FEE 2012-2013	\$360.00
REGION 23 EMERG MAN	LOCAL COST SHARE	\$420.00
BLACKBURN MFG	SU	\$130.95
DIAMOND VOGEL	SU	\$53.99
GOLF PRODUCTS, INC	SU	\$635.36
CROELL REDI-MIX	SU	\$358.00
NET PAYROLL CHECKS	6/25/2013	\$17,948.97
	<b>CLAIMS TOTAL</b>	<b>\$179,910.71</b>

Council Member Adams made a motion to adjourn at 7:50 p.m. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Adams, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

The June 28, 2013 special meeting of the City Council adjourned at 7:50 p.m.

Minutes by: \_\_\_\_\_

Approved

by:

\_\_\_\_\_  
Jane Dailey  
City Clerk/Treasurer

Terrence Haugen  
Mayor