

CITY CLERK
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CITY OF CRAWFORD

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CITY COUNCIL REGULAR MEETING MINUTES

AUGUST 27TH, 2013

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 27th day August, 2013, at 6:30 o'clock p.m. The following individuals were present: Mayor Terrence Haugen, Attorney Adam Edmund, Council Member Dave Kennedy, Council Member Ed Kuhnel and Council Member Forrest Peterson. Absent: Council Member Karla Adams.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Terrence Haugen called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Kennedy made a motion to approve minutes of the August 13, 2013 regular council meeting. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

Doug Woodbeck, Doug Allen and Elizabeth Essex (all from the NE DHHS, Department of Public Health) were in attendance. Doug Woodbeck gave a verbal report of the Water Treatment Plant Evaluation performed earlier this day on August 27th, 2013. See attached report.

Board Reports

Golf: tournament on 9-21-13; a wedding rehearsal dinner is scheduled for 9-20-13; at the next meeting, Joe from Masek will be invited to discuss golf cart options; discussed changing liquor license to City of Crawford and all agreed that would be the best course of action; Jane will look into the matter and report to the board what needs to be done; they would like to expand the office space and all labor and most materials will be donated but some electrical work will be needed – the board agreed to the addition and recommendation to the council that it be approved; the mower that is back from John Deere is working fine; the rough mower has been broken down and cost several days of repair; many hours of labor have been donated to the course to prepare for upcoming tournaments; Colton Micheel will be working weekends since school has started; packing sleeves on main pump may need replaced in the near future; next meeting will be 6:30 pm 9-19-13.

Park: cutting grass; getting the pool emptied and cleaned out; ideas were shared on next year's pool season and operation, the use of volunteers and possibly keeping the pool in next year's budget as being funded largely by grants and donations; there was a request for shade trees by the ball field area

Ponderosa Villa: no report.

Hospital: no report.

SWANN: no meeting.

Fire: rural budget meeting included discussion of different funds; requested 1% increase in restricted funds; budget was read; Kreider insurance reported very little increase in premium; very good claim record; good safety record; liability questions and questions of commandeered equipment; \$10,000 death benefit is available to all firefighters; election of officers remain the same; discussion of the poor condition of the fire hall

Rodeo: no report

The Sheriff's Office reported a positive mountain lion sighting in the Elm Street / railroad track area.

Mayor Haugen stated that the one-way street west of the school is postponed at this time.

Council Member Kennedy made a motion to approve Addendum No. 2 to Agreement for Law Enforcement Services for 2013-2014 (Dawes County Sheriff's Office.) The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve repairs on the Sheriff's Office building and Rhonda's New Waves window for \$2,000.00. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Treasurer's Report. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the pay requests for Hydro Construction \$503,990.47 from SRF funds, \$62,036.56 from CDBG funds and Baker and Associates \$20,400 from SRF funds. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Elmer Willson spoke on issues of the Legend Buttes Golf Course and requested that it be closed by the end of September. Mr. Willson claims the loss of thousands of dollars from October on, due to losses from food sales, liquor sales, lack of accountability, wage rates and purchasing too much beer.

Council Member Kennedy introduced and read Ordinance 631 increasing water rental rates from \$1.50 per 1,000 gallons to \$1.85 per 1,000 gallons.

Council Member Kennedy made a motion to suspend the three readings and approve Ordinance 631 increasing water rental rates from \$1.50 per 1,000 gallons to \$1.85 per 1,000 gallons. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy introduced and read Ordinance 632 to allow the City of Crawford to notify landlords when their tenants or lessees have been notified of the intention of the City to disconnect City services due to delinquency.

Council Member Kennedy made a motion to suspend the three readings and approve Ordinance 632 to allow the City of Crawford to notify landlords when their tenants or lessees have been notified of the intention of the City to disconnect City services due to delinquency. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Landlord Utility Change Authorization form as presented. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Occupancy form for City Utilities as presented. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy introduced and read Ordinance 633 increasing the late penalty charge from \$10.00 per account to \$20.00 per account.

Council Member Kennedy made a motion to suspend the three readings and approve Ordinance 633 increasing the late penalty charge from \$10.00 per account to \$20.00 per account. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy introduced and read Ordinance 634 increasing the turn-off fee from \$10.00 to \$20.00.

Council Member Kennedy made a motion to suspend the three readings and approve Ordinance 634 increasing the turn-off fee from \$10.00 to \$20.00. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve Resolution 2013-15 increasing the utility deposit fee from \$75.00 to \$150.00. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve Resolution 2013-16 setting the water turn-on fees, water tapping fees and sewer connection fees. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve Resolution 2013-17 decreasing the free water use allowance during the winter months to 4 months, from December 1 through March 31. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

City Clerk Dailey opened and read the proposals for Animal Shelter services from Francis Anders, DVM and Regina Rankin, DVM.

Council Member Kennedy made a motion to approve the proposal by Regina Rankin, DVM. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the purchase of a fire hydrant and 6-inch valve. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the City of Crawford to apply for a liquor license for Legend Buttes Golf Course, and a Temporary Operating Permit if needed. The motion was seconded by

Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the closing of the City Hall office from 10 am – 2 pm Friday 9/13/13 to allow employees to attend a Safety Meeting. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Kuhnel, Kennedy and Peterson. Council Members voting NAY: None. Motion carried.

No public comment was offered during public-comment time.

Bills and claims received approval of three Council Members as indicated by their signatures.

BILLS AND CLAIMS 08/14/2013 - 08/27/2013

ABSALON FOOD CNTR	SU	\$240.09
AFLAC	BENEFIT	\$792.38
AMANDA LAGER	TRAINING REIMB	\$84.75
FRANCES E ANDERS DVM	ANIMAL SHELTER	\$250.00
BAKER & ASSOCIATES	WWTP ENG	\$41,450.00
BLUFFS SANITARY SUPPLY	SU	\$1,351.69
CAPITAL GUARDIAN	PENSION	\$541.08
CASH-WA	SU	\$781.00
CATCHY COWGIRL	SU	\$448.00
CENTURY LINK	UTILITY	\$73.80
CHARLIE'S GARAGE	SU	\$1,032.13
CINDY DRINKWALTER	CELL PHONE REIMB	\$35.00
CITY OF CRAWFORD	UTILITY DEP	\$253.12
COMFORT INN	TRAINING LODGING X 2	\$280.00
CRAWFORD CLIPPER	PUB/AD	\$402.40
DAWES CO TREASURER	LAW ENF SE	\$17,975.83
DIRECTV	UTILITY	\$106.74
EFTPS	FED/FICA TAX	\$3,657.33
ELLYN RENKEN	MILEAGE REIMB	\$21.07
EUGENE ANDERSON	TRAINING REIMB	\$500.00
FIREHOUSE SOFTWARE	ANNUAL FEE	\$110.00
FOLLETT SOFTWARE	SU	\$150.15
FYR-TEK	SU/SE	\$13,091.60
GUIDEPOSTS	SUBSCRIP	\$35.48
HARRIS SALES	SU	\$118.41
HAWKINS	SU	\$15.00
HD WATERWORKS	SU	\$1,076.02
HERITAGE SEED	SU	\$40.00
HERREN BROS TRUE VALUE	SU	\$3,051.19
HOURT'S BODY SHOP	SU/SE	\$173.00
HYDRO CONSTRUCTION	WWTP	\$300,428.44
IDEAL LINEN	SU	\$231.39
INGRAM LIBRARY SERVICES	SU	\$398.68
JANE DAILEY	REIMB SU-GOLF	\$73.83
JERRY STUMPH	SE	\$5,391.46
JOHN DEERE FINANCIAL	FRT END LOADER PYMT	\$1,402.67

KARLA ADAMS	MILEAGE REIMB	\$28.25
LEAGUE OF NE MUNICIPALITIES	DUES	\$1,494.00
M AND M PACK	SU	\$455.47
MANNA SYSTEMS	SE	\$360.00
MICHAEL TODD & CO	SU	\$742.59
MOBIUS	UTILITY	\$254.65
NE DEPT OF REV	STATE TAX	\$764.07
NE FIRE CHEIFS ASSOC	DUES	\$150.00
NE NORTHWEST DEV	DUES	\$500.00
NE RURAL WATER ASSOC	TRAINING SU	\$310.00
NE TOTAL OFFICE	SU/SE	\$394.99
NPPD	UTILITY	\$10,069.92
NSVFA	DUES	\$955.00
NT & T	UTILITY	\$88.91
PADD	DUES	\$772.77
PEPSI	SU	\$264.45
PETERSEN DRUG	SU	\$25.00
PETTY CASH	POSTAGE/MISC	\$396.46
PINE RIDGE SERV CNTR	SE	\$236.87
QUILL	SU	\$221.38
RAPID CITY JOURNAL	AD	\$189.45
SKAVDAHL, EDMUND & STECHER	LEGAL SE	\$1,830.53
STOTZ EQUIPMENT	SU	\$351.42
SWANN	LANDFILL	\$7,116.76
TUCKER KNODE	CELL PHONE REIMB	\$35.00
VIAERO	CELL PHONES	\$477.15
WALDO GOFF	REPAIRS/SE	\$1,175.00
WESTCO	FUEL	\$5,219.27
WESTERN NE COMM COLLEGE	TRAINING	\$250.00
NET PAYROLL 8/20/2013		\$13,119.90
TOTAL		\$444,312.99

Council Member Kennedy made a motion to adjourn at 9:21 p.m. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson and Kuhnel. Council Members voting NAY: None. Motion carried.

The August 27, 2013 regular meeting of the City Council adjourned at 9:21 p.m.

Minutes by: _____
Jane Dailey
City Clerk/Treasurer

Approved by: _____
Terrence Haugen
Mayor