

CITY CLERK  
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# CITY OF CRAWFORD

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## CITY COUNCIL REGULAR MEETING MINUTES

### AUGUST 13<sup>TH</sup>, 2013

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 13<sup>th</sup> day August, 2013, at 6:30 o'clock p.m. The following individuals were present: Mayor Terrence Haugen, Council Member Dave Kennedy, Council Member Ed Kuhnel, Council Member Karla Adams and Council Member Forrest Peterson. Absent: Attorney Adam Edmund.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Terrence Haugen called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Kennedy made a motion to approve minutes of the July 23, 2013 regular council meeting and to excuse the absence of Council Member Ed Kuhnel from the July 23, 2013 meeting. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams and Peterson. Council Members voting NAY: None. Council Members ABSTAINING: Kuhnel. Motion carried.

City Clerk Dailey explained that it was believed that Mr. Dana Weber would be performing the audit of Golf Club Inc., but since he has needed to take an active role in preparing Golf Club Inc.'s financial records, an independent auditor will have to be hired to actually perform the audit.

Council Member Adams made a motion to approve the hire of Dana Weber as a consultant accountant for the Golf Club Inc. audit. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Letter of Engagement with Fred Lockwood & Co.

Jim Gardner, CPA, from Fred Lockwood & Co. located in Chadron, NE, was in attendance and reiterated Dailey's explanation of Dana Weber's role and the proposed role of Fred Lockwood & Co. as the independent auditor for the Golf Club Inc. audit. Mr. Gardner is awaiting an answer from the State Auditor's office pertaining to whether the State desires a separate audit for 2010-2011 and 2011-2012 or a combination of the two years in one audit; and whether the audit will be subject to government auditing standards or generally accepted auditing standards. The deadline for the completion of the audit is November 1, 2013 in order for the State of Nebraska to release withheld Highway Allocation funds.

Council Member Kennedy amended his motion to pending approval from the State, to approve the Letter of Engagement with Fred Lockwood & Co. for the Golf Club Inc. audit. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

The hearing opened at 6:45 pm to change the zoning from R1 Residential to C2 Highway Commercial for:

Block 17 – Lot 7,8,9 – Paddocks Addition (Jim and Mary Phelps)

Block 17 – W ½ Lots 5 & 6 – Paddocks Addition (Robert & Barbara Limbach)

Block 17 – E ½ Lots 5 & 6 – Paddocks Addition (Floyd, Karen and Neal Serres)

Board Reports:

**Golf:** will meet Thursday.

Council Member Kuhnel made a motion to approve the Liquor License application to update the Clubhouse manager for the Golf Club Inc. Liquor License (Denee Limbach and spouse Zane Limbach.) The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kuhnel, Adams, Kennedy and Peterson. Council Members voting NAY: None. Motion carried.

**Park:** City Clerk Dailey read the minutes from the July and August Park Board meetings. Ideas were offered including ways to improve participation at the City Pool, such as promotional activities and a dedicated on-site manager in addition to lifeguard staff.

**Ponderosa Villa:** met on July 24, 2013 and is in need of another board member. Census: 21 in nursing and 15 in assisted living; they will be getting new carpet in the Villa, they are getting bids for two new doors in the front and they will be getting a new lift.

**Hospital:** they went to San Diego and received the “Most Wired” computer and fiber-optic award; accounts receivable of \$3.7 million and \$1.7 million in bad debt, June cleared \$2 million which was down \$300,000; they expect to lose \$1 million as a result of “Obama care”; plans to beautify the hill with the assistance of the Girl Scouts, making plans for interior changes at the Crawford Clinic; a new doctor will be arriving.

**SWANN:** no meeting.

**Fire:** no report. Meeting will be tomorrow night.

**Rodeo:** no report – still waiting for Rodeo bills to be received.

The Sheriff’s Office reported that the wolf reports were actually just big dogs. The Sheriff’s Office will be starting to work school traffic.

At the Quarterly Review of Services, Sheriff Dailey reassured the public of his open-door policy and encourages any complaints, questions and comments related to law enforcement to be directed to the Sheriff’s Office, stating that this is more efficient than going through the Mayor or City Hall. Deputy Deaver will attend Basic Training in October. The Sheriff has also reduced his original proposed budget by \$3,930.

Council Member Kennedy made a motion to approve the appointment of Ralene Suchor as Planning Commission liaison to the Board of Adjustment. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson and Kuhnel. Council Members voting NAY: None. Council Members ABSTAINING: Adams. Motion carried.

Comments were received on the hearing to change the zoning from R1 Residential to C2 Highway Commercial for:

Block 17 – Lot 7,8,9 – Paddocks Addition (Jim and Mary Phelps)

Block 17 – W ½ Lots 5 & 6 – Paddocks Addition (Robert & Barbara Limbach)

Block 17 – E ½ Lots 5 & 6 – Paddocks Addition (Floyd, Karen and Neal Serres)

Barb Limbach pointed out that at their last meeting, the Planning Commission had voted not to recommend that the zoning be changed for the above properties. Objections from some of the involved and neighboring property owners were offered on the basis of a probable decrease in property values of neighboring properties, inadequate access, changing the residential quality of the neighborhood, noise, signage, lights and concern of water and sewer rate increases due to the commercial status of the properties.

The hearing closed at 7:27 p.m. to change the zoning from R1 Residential to C2 Highway Commercial for:

Block 17 – Lot 7,8,9 – Paddocks Addition (Jim and Mary Phelps)

Block 17 – W ½ Lots 5 & 6 – Paddocks Addition (Robert & Barbara Limbach)

Block 17 – E ½ Lots 5 & 6 – Paddocks Addition (Floyd, Karen and Neal Serres)

Council Member Adams made a motion to disapprove the zoning change from R1 Residential to C2 Highway Commercial. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the permit for Wayne Gibbons – Signage – 102 Main Street. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Kuhnel, Kennedy, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the permit for Scott Schafer – Garage Demolition – 325 Linn Street. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Kuhnel, Kennedy, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the building permit for Joseph Jordan – Garage – 713 5<sup>th</sup> Street. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson, Kuhnel and Adams. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion that the issue of the variance of the carport for Mr. Ward be sent to the Board of Adjustment for their determination (Don Ward – Carport – 7 Paddock Street.) The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kennedy, Peterson, Kuhnel and Adams. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the permit for Don Ward – Fence – 7 Paddock Street, providing it does not exceed the 6 foot height limit. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kuhnel made a motion to approve the building permit for Cameron and Jaci Cuttlers – Fence – 905 Third Street. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Kuhnel, Kennedy, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the purchase of two 4” meters and fittings, and two 6” meters and fittings. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Donna Norgard explained that “Bountiful Baskets” is requesting use of the Community Building every other Saturday morning for about two hours (7:30 am – 9:30 am approximately). She stated that they would need a 5-day notice if they could not use the building for a particular weekend. Council Member Kennedy volunteered to speak with the Rodeo Board about being an alternate location if the Community Building is reserved by another party.

Council Member Kuhnel made a motion to approve the use of the Community Building for “Bountiful Baskets. The motion was seconded by Council Member Peterson. The following Council Members voted AYE: Kuhnel, Peterson, Kennedy and Adams. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the advertisement for fuel bids (bulk unleaded gasoline, bulk non-highway diesel, highway diesel, pump premium gasoline, pump unleaded gasoline and propane.) The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams, Kuhnel and Peterson. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Park Board recommendation for refunds at the swimming pool (\$7.00 for single pass, \$14.00 for family pass.) The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

Discussion of the swimming pool season consisted of Dave Nixon’s suggestion of looking into the possibility of developing an internship program with Chadron State College students.

Council Member Kennedy made a motion to appoint Mr. Nixon to pursue and check into that issue. The motion was seconded by Council Member Kuhnel. Discussion lead to delaying the issue until after the City works on the budget and take no action at this time. Council Member Kennedy withdrew his motion. The withdrawal was seconded by Council Member Adams.

Mr. Nixon offered to look into it and will be placed on the agenda for the last meeting in September.

Bills and claims received approval of three Council Members as indicated by their signatures.

**BILLS AND CLAIMS 07/24/2013 - 08/13/2013**

ABSALON FOOD	SNACK FOODS/SUPPLIES	\$105.88
ACTION COMM	PAGER REPAIR	\$500.00
BAKER & ASSOCIATES	CURB & GUTTER CONSTR DOCS	\$255.00
BARKER CONCRETE	ROAD BASE COURSE	\$4,700.03
BLUE CROSS	HEALTH BENEFIT	\$947.35
CAPITAL GUARDIAN	PENSION	\$540.61
CASH-WA	SNACK FDS	\$1,277.51
CENTURY LINK	PHONE/FAX	\$663.34
CHADRON COMM HOSP	HEP IMMUN #2 SEWER	\$122.90
CRAWFORD VOL FIRE DEPT	MISC SUPPLIES	\$181.53
CRAWFORD PHARMACY	TEST STRIPS	\$43.52
DEARBORN NATL	LIFE INS	\$199.50
EFTPS	FED/FICA TAX	\$3,807.97
ENVIRO SERVICE	LAB SERVICES	\$108.00
EUGENE ANDERSON	GRADE IV SCHOOL REIMB	\$154.30
FYR-TEK	LITEBOX X 6	\$1,699.77
GRIMMS PUMP	PUMP REPAIR	\$101.23
HARRIS SALES	SNACK FOODS	\$155.80
HAWKINS	CHLORINE/SOD BISULFITE	\$883.70
HD WATERWORKS	METER & CURB BOXES	\$1,628.08
IDEAL LINEN	SUPPLIES	\$259.75
INGRAM LIBRARY SERV	NEW BOOKS	\$123.19
J & M PLUMBING	MIXING VALVE-POOL	\$789.07

JANE DAILEY	BELT KIT FOR AIR COMPRESSOR REIMB	\$36.03
JOHN LEMMON	INFO BOOTH CLEAN OUT	\$165.00
MICHAEL MORAVA	300 GL FUEL TANK-GOLF	\$200.00
NE DEPT OF REV	JULY SALES TAX - WATER	\$2,650.23
NE DHHS, PUBLIC HEALTH	GRD IV LICENSE - LAGER	\$178.75
NE RURAL WATER ASSOC	BACKFLOW TRAINING-ANDERSON	\$500.00
NE TOTAL OFFICE	PAPER	\$40.90
NORTH OTTO ENTERPRISES	STARTER FOR ALLIS	\$436.95
NPPD	UTILITIES	\$213.84
NW RURAL PPD	ELECT: WELL/STOCKWELL	\$251.88
PEPSI	RESALE PRODUCTS	\$438.30
POWER HOUSE	BELT	\$10.48
QUALIFIED MARKETING	LASER CHECKS	\$269.78
R & R PRODUCTS	TIRE - GOLF CART	\$80.85
RYLEE HANKS	MILEAGE REIMB	\$85.79
SECURITY FIRST BANK	MOWER PYMT - GOLF	\$500.00
SOURCE GAS	UTILITY	\$1,656.05
US POSTMASTER	POSTAGE-UTILITY BILLS	\$147.25
VIAERO WIRELESS	CELL PHONES	\$467.34
WESTCO	FUEL	\$5,460.44
NET PAYROLL CHECKS 8/06/2013		\$13,598.87
<b>TOTAL</b>		<b>\$46,636.76</b>

Council Member Kennedy made a motion to adjourn at 7:57 p.m. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Adams and Peterson. Council Members voting NAY: None. Motion carried.

The August 13, 2013 regular meeting of the City Council adjourned at 7:57 p.m.

Minutes by: \_\_\_\_\_

Jane Dailey  
City Clerk/Treasurer

Approved by: \_\_\_\_\_

Terrence Haugen  
Mayor