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**CITY OF CRAWFORD**  
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## **CITY COUNCIL REGULAR MEETING MINUTES**

### **DECEMBER 11<sup>TH</sup>, 2012**

Members of the City Council of the City of Crawford, Nebraska, met in regular session in the City Hall Council Chambers, 135 Elm Street, Crawford, Nebraska on the 11<sup>th</sup> day of December, 2012, at 6:30 o'clock p.m. The following individuals were present: Mayor Terrence Haugen, Attorney Adam Edmund, Council Member Ed Kuhnel, Council Member Phyllis Clark, Council Member Dave Kennedy and Council Member Karla Adams. Absent: none.

Notice of the meeting was given in advance thereof by publishing in The Crawford Clipper/Harrison Sun as shown by the affidavit of publication filed in the City Clerk's office at City Hall. Availability of the agenda was communicated in the advance notice and in the notice of the Mayor and City Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Haugen called the meeting to order and declared a quorum present at 6:30 p.m. and announced to the public that a copy of the Open Meetings Act is posted on the wall in the Council Chambers. It is also available in pamphlet form.

Council Member Adams made a motion to approve the minutes of the November 27, 2012 regular council meeting. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Clark. Council Members voting NAY: None. Motion carried.

Board Reports: Golf continues to work on their budget, job descriptions, operating procedures and profit and loss: SWANN: the brush pile has been burned. Park, Ponderosa Villa, Hospital, Fire, Rodeo: no report.

The Sheriff's Office reported the return of Deputy Smith, searching for a wanted man, Christmas lighting procedures and reporting procedures for street lights that are out.

The Quarterly Report on delinquent utility accounts was presented. Small claims court and property liens are possible avenues that could be investigated.

Council Member Kennedy introduced and read the third reading of Ordinance 628 regarding sewer use rates.

Council Member Kennedy made a motion to approve Ordinance 628 regarding the increase in sewer use rates. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Clark and Adams. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the building permit as recommended by the Planning Commission for Larry Norton for a sign at 209 Elm Street. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Clark. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the Keno request by the City of Crawford for the final balance owed to M. C. Schaff and Associates for \$19,067. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams and Clark. Council Members voting NAY: Kuhnel. Motion carried.

Council Member Kennedy made a motion to approve the Keno request by the City of Crawford for the balance owed for the land purchase for the new Wastewater Treatment Plant for \$9,500. The motion was seconded by Council Member Clark. The following Council Members voted AYE: Kennedy, Clark and Adams. Council Members voting NAY: Kuhnel. Motion carried.

Council Member Kennedy made a motion to approve and adopt the following special condition documents for the Community Development Block Grant: Authorization to Request Grant Funds, CDBG Grantee Information Sheet, Excessive Force Certification, Financial Management Certification, Nebraska CDBG Grantee Implementation Schedule and the Fair Housing Document. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Clark and Adams. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the job description for a part-time city clerk assistant. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Clark and Adams. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the renewal of the Memorandum of Agreement between the City of Crawford and George Serres regarding the right to harvest alfalfa. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Clark. Council Members voting NAY: None. Motion carried.

Council Member Adams made a motion to approve the notice of termination of the Memorandum of Understanding with Golf Club, Inc. The motion was seconded by Council Member Kennedy. The following Council Members voted AYE: Adams, Kennedy, Kuhnel and Clark. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the cancelation of the next regular council meeting scheduled for December 25, 2012. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Clark and Adams. Council Members voting NAY: None. Motion carried.

Council Member Kennedy made a motion to approve the closing of city offices on December 24, 2012, not as a declared holiday, and with regular (straight-time) pay. The motion was seconded by Council Member Kuhnel. The following Council Members voted AYE: Kennedy, Kuhnel, Clark, and Adams. Council Members voting NAY: None. Motion carried.

Bills and claims received approval of three Council Members as indicated by their signatures.

Council Member Kennedy made a motion to adjourn at 7:07 p.m. The motion was seconded by Council Member Adams. The following Council Members voted AYE: Kennedy, Adams, Kuhnel and Clark. Council Members voting NAY: None. Motion carried.

The December 11, 2012 regular meeting of the City Council adjourned at 7:07 p.m.

Minutes by: \_\_\_\_\_  
Jane Dailey  
City Clerk/Treasurer

Approved by: \_\_\_\_\_  
Terrence Haugen  
Mayor